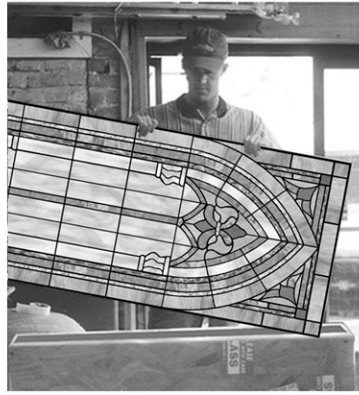


# How to install windows into existing metal window frames



1. Before ordering your windows, it is necessary to get a proper measurement. To do so, take and measure the space inside the metal frame where your window will be placed. With that measurement, subtract 1/4" from both the width & height to ensure proper fit.



2. When removing your window from your crate to always carry it on edge as shown in above picture, and avoid laying the window flat. Unloading or carrying windows may require more than one person to do so, especially on larger windows. Rest windows against wall at a slight angle



3. Next, remove the interior or guts out of the window, leaving only the the metal frame that bordered the window. Be sure there are no nails or screw that could obstruct your putting in your window.



4. Next, take your tempered glass and place it securely in your opening up against the lip of the existing frame. To hold it in place, simply use a polyurethane construction caulk. It will also seal up your window.



5. With your tempered glass set, you are now ready to insert your stained glass window behind it. Make sure you have thoroughly cleaned off your tempered glass before inserting your stained glass. Insert with reinforcing bars facing you.



6. With your window in place you can now secure the window in place with your metal moulding and secure that in place with metal screws.



7. Caulk the outside of the window between the glass & frame with "Dap" clear caulk to weatherproof it. Be sure to wipe off any excess caulk. Also look over the window. If there is any openings between the glass and lead, be sure to add a little black caulk to fill in those areas. We do our best to check over all glass before shipment, but sometimes glass may shift slightly during shipment.

**You are now ready to enjoy your new windows!!!**

The above directions are merely a suggestion as to how you can install your windows. All installation jobs can vary slightly. We strongly suggest that you enlist the help of an experienced contractor or carpenter should you have any reservations about the installation. Bell Stained Glass is not responsible or liable for anything regarding installation of your windows, proper or improper.

# Bell Stained Glass